

No	Narration	
	2. STARTUP CICERO	
	2.1. HOW to start CICERO LawPack? Login, Dashboard, Menu	
1	Open the personalized link: https://clientname.cicerosoftware.com/ , which brings you to the login page.	
2	Note that you can also follow our NEWS items on this screen, or find a link to our Support page and Video TUTORIALS.	
3	Select the desired Language, and enter the (provided by CICERO) Username and Password and click LOGIN.	
4	<p>Notice:</p> <ul style="list-style-type: none"> - The checkbox 'Stay logged in' remembers your information if you close your browser briefly. - Passwords can be changed later. 	
5	<p>You will then enter the CICERO DASHBOARD.</p> <p>You choose what you want on your Dashboard when you open it. The sections you open will be displayed immediately after a next login.</p>	
6	Clicking [+] CICERO MENU in the upper right corner opens the menu.	
7	<p>You will then see all applications and modules that you have the rights to.</p> <p>For example, a Key user will see more options, for example the ADMIN module that allows all OFFICE settings to be executed.</p>	
8	<p>You open an application or module by clicking it.</p> <p>However, if you right-click on a component and then select Open Link in New Tab, you can open multiple windows next to each other.</p>	
9	You log out using the EXIT button in the menu.	
	Check out our other QUICK START tutorials.	